

छत्तीसगढ़ शासन  
वित्त विभाग  
दाऊ कल्याण सिंह भवन, मंत्रालय-रायपुर

क्रमांक 249 /सी-27865/वित्त/नियम/चार/11  
प्रति,

रायपुर, दिनांक 26 जुलाई, 2011

प्रमुख सचिव,  
छत्तीसगढ़ शासन  
पंचायत एवं ग्रामीण विकास विभाग  
मंत्रालय,  
रायपुर, छत्तीसगढ़ ।

**विषय:-वित्तीय अधिकार पुस्तिका भाग-2 में पंचायत एवं ग्रामीण विकास विभाग के प्रत्यायोजनों में संशोधन ।**

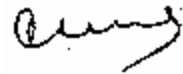
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एतद् द्वारा वित्तीय अधिकार पुस्तिका भाग-2 में पंचायत एवं ग्रामीण विकास विभाग के अन्तर्गत **ग्रामीण यांत्रिकी सेवा** से संबंधित कार्यों के लिये वर्तमान प्रत्यायोजनों में नीचे संलग्न प्रपत्रानुसार अधिकारों का प्रत्यायोजन जोड़ा जाता है ।

2/ यह संशोधन आदेश जारी होने के तिथि से प्रभावशील होगा ।

संलग्न :- उपरोक्तानुसार ।

छत्तीसगढ़ के राज्यपाल के नाम से  
तथा आदेशानुसार



(एस.के. चक्रवर्ती)

उप सचिव

छत्तीसगढ़ शासन, वित्त विभाग

**प्रतिलिपि:-**

1. महालेखाकार, छत्तीसगढ़, रायपुर ।
2. विकास आयुक्त, छत्तीसगढ़, रायपुर ।
3. आयुक्त, कोष,लेखा एवं पेंशन, छत्तीसगढ़, रायपुर ।
4. समस्त कलेक्टर, छत्तीसगढ़ ।
5. समस्त संयुक्त संचालक, कोष,लेखा एवं पेंशन, छत्तीसगढ़ ।
6. समस्त कोषालय अधिकारी, **जिला/सिटी** कोषालय, छत्तीसगढ़ ।
7. संचालक, वित्तीय प्रबंध एवं सूचना प्रणाली, रायपुर की ओर वित्त विभाग की वेबसाइट **www.cgfinance.nic.in** में अपलोड करने हेतु ।  
की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित ।



अवर सचिव

छत्तीसगढ़ शासन, वित्त विभाग

**Financial Powers In Respect of the Panchayat and Rural Development Department**  
**Financial Powers In Respect of Rural Engineering Service**

S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
1	2	3	4	5
1	To sanction estimates for losses due to depreciation of stock	1. Chief Engineer 2. Superintending Engineer 3. Executive Engineer	Full Powers Up to Rs 40,000 Up to Rs 5,000	
2	Powers to accord technical sanction to estimates for new works and deposit works including survey and investigation of projects.	1. Chief Engineer 2. Superintending Engineer. 3. Executive Engineer 4. SDO	Full powers Up to Rs 2 Crores Up to Rs 50.00 Lakhs. Up to Rs 50,000	If the amount of the estimate exceeds the amount for which administrative approval is given by more than 10%, revised administrative approval must be obtained before the estimate is sanctioned
3	To accord technical sanction to estimates for ordinary repairs to buildings, roads and bridges.	Executive Engineer	Full powers within his budget allotment	
4	To accord technical sanction to estimates for special repairs to buildings, roads and bridges.	1. Chief Engineer 2. Superintending Engineer. 3. Executive Engineer	Full Powers. Up to Rs 10 lakhs Up to Rs 1.00 lakh	Change of type of roof viz from AC sheet/GI sheet/Tiled Roof to RCC Roof shall be within the scope of special repairs.
5	To accord technical sanction to the estimate for purchase of plants & machinery including heavy earth moving machinery and drilling rigs.	1. Chief Engineer 2. Superintending Engineer.	Full powers Up to Rs. 40 lakhs.	As per prescribed scales
6	To accord technical sanction to the estimate for repairs to plants and machinery.	1. Chief Engineer / Superintending Engineer. 2. Executive Engineer	Full power Up to Rs 25,000	Based on detailed sanctioned estimate Subject to financial allocation
7	To accord technical sanction to the estimate for repairs to special plants and machinery including heavy earth moving machinery and drilling rigs.	1. Chief Engineer 2. Superintending Engineer. 3. Executive Engineer	Full powers Full powers Up to Rs. 5,000.	In the case of Irrigation works these powers shall be exercised only when funds under proforma reserve is available.

S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
1	2	3	4	5
8	To classify expenditure on minor additions and alterations to non-residential buildings /external services as petty works expenditure and debit it to "repairs"	Superintending Engineer.	Up to Rs 50,000	
		Executive Engineer	Up to Rs 10,000	
9	To classify expenditure on minor additions and alterations to residential buildings as petty works expenditure and debit it to "repairs"	Superintending Engineer.	Up to Rs 25,000 in one building in one year	provided that funds are available from the annual repairs grant.
10	To debit to "Repairs", the cost of petty and miscellaneous items of works in respect of a road work	1.Chief Engineer	Up to Rs 5.00 lakhs in any one case.	
		2.Superintending Engineer	Up to Rs 1.00 lakhs in any one case.	
		3.Executive Engineer	Up to Rs 25,000 in any one case	
11	To sanction estimates for purchase (ordinary) tools and plant including mathematical instruments	1.Chief Engineer	Full powers	Provided the instrument or plant does not fall under the subject of new instrument of services.
		2. Superintending Engineer.	Upto to Rs 25 lakhs in a year.	
		3.Executive Engineer	Upto to Rs 50,000 in a year	
12	To sanction estimates for repairs to (ordinary) tools and plants other than machinery including mathematical instruments	1.Superintending Engineer.	Full powers	
		2.Executive Engineer	Upto to Rs 25,000 in a year.	
		3.Sub Divisional Officer	Upto to Rs 1,000 in a year	
13	To sanction the estimates for repair to tools and plants used for water supply and sanitation schemes.	Superintending Engineer.	Full powers	
14	To sanction estimates for losses on stock "Under the minor head Civil Works"	1.Superintending Engineer.	Up to Rs 25,000	
		2.Executive Engineer	Up to 2,500	

S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
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15	Excess over Estimates :- To pass excess over estimates, after obtaining the revised administrative approval where necessary.	1. Chief Engineer 2. Superintending Engineer. 3. Executive Engineer	Full Powers within the limit of his financial power of Technical sanction of the revised amount.	1. Provided the amount of the excess does not exceed his powers of technical sanction, 2. Subject to the limit of his powers of technical sanction. 3. No power to sanction an excess over any revised estimate originally or subsequently
16	Powers to split up sanctioned estimates for purpose of calling tenders/awards of contracts to issue work orders, piece work etc.	Chief Engineer	Full powers for estimates sanctioned by him.	For Roads- Tender for part length and or for items of work (viz. E/work, GSB, WBM, BT etc.) shall not be treated as "Splitting".
17	To accept tenders for works - (a) Except for lumpsum tenders and purchases. (not covered under store purchase rules).	1. Govt level Committee	Full powers	
		2. Chief Engineer	Upto to Rs 4.00 crores	
		3. Superintending Engineer *	Up to Rs 1.00 crore	* Provided that the rate of tender is not more than 15% above current SoR. For rates higher than this prior approval of the next higher authority shall be required.
		4. Executive Engineer **	Up to Rs. 40 lakhs.	** Provided that the rate of tender is not more than 10% above current SoR. For rates higher than this shall require prior approval of the SE.
(b) Power to accept tender for supply on form- "C"		1. Govt level Committee	Full powers	
		2. Chief Engineer	Upto to Rs 4.00 crores	
		3. Superintending Engineer *	Up to Rs 1.00 crore	* Provided that the rate of tender is not more than 15% above current SOR. For rates higher than this shall require prior approval of the CE.
		4. Executive Engineer #	Up to Rs. 40 lakhs.	# Provided that the cost of tender is not more than 10% above current schedule of rates. For rates higher than shall require prior approval of the SE.

S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
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18	To sanction the payment of lumpsum for any item of work	1.Chief Engineer	Full powers	<p>1. No lumpsum payments may be made for any item which is susceptible for measurement not withstanding that such provision exists in the sanctioned estimates.</p> <p>2. A Superintending Engineer,an Executive Engineer or a Sub Divisional Officer would not submit to higher authority a tender which is within his power of acceptance but which contains one or more lumpsum items the payment of which requires the sanction of a higher authority in such cases as the Superintending Engineer or the Executive Engineer may accept the tender but seperate sanction of the competent authority should be obtained for payment of the lumpsum items.</p> <p>3. Any item including as Lump sum and costing more than Rs. 5000/- a suitable rate be fixed and make it as "Deemed SOR" item for the purpose of this tender and include this item as such in the tender with the note as above and annexed as such in the Schedule of Items.</p>
		2. Superintending Engineer.	Up to Rs . 5,000	
		3.Executive Engineer	Up to Rs 1,000	
19	Powers to award works on piece work agreement for the works taken up departmentally	1.Chief Engineer	Up to Rs 5.00 lakhs	<p>1. Un -registered contractors may be allowed to execute works up to Rs. 10000 under this system.</p> <p>2.Authority to Sanction pice work shall be the authority Competent to accord Administrative Sanction of the whole work. In case other departmental works Government has the power to accord sanction of piece work order.</p> <p>3. Any rate above SOR shall require prior approval of authority sanctioning piece work order.</p>
		2. Superintending Engineer.	Up to Rs 2.50 lakhs	
		3.Executive Engineer	Up to Rs 50,000	

S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
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20	To accept the highest bids received in auction of (i) materials obtained after dismantlement of permanent buildings and bridges. (ii) dismantlement of standing buildings and removal of dismantled material from site	1. Superintending Engineer. 2.Executive Engineer	Full powers Up to Rs 5 lakhs.	
21	To accept the tenders for sale /auction of unserviceable and obsolete stores listed in relevant Appendix of Works Departments Manual	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Up to Rs 1.00 crore Up to Rs 50.00 lakhs. Up to Rs 25.00 lakhs.	Powers to issue orders for write-off of these stores shall vest with Condemnation Board or any other committee constituted by the Government
22	To purchase spare parts for a particular machine against the sanctioned repair estimate on limited tenders	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Up to 1.00 lakh Up to 75,000 Up to Rs 25,000	The purchases shall be decided by the Purchase Committee constituted at Division level /Circle level/Chief Engineer level and as per store purchase rules.
23	To purchase spare parts for a particular machine against the sanctioned repair estimate on open tender.	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Up to Rs 50 lakhs. Up to Rs 25 lakhs. Up to Rs 5 lakhs.	The purchases shall be decided by the Purchase Committee constituted at Division level /Circle level/Chief Engineer level and as per store purchase rules.
24	To carry out repairs or assemble /specific parts of machinery through original manufacturer or their authorised agents on single tender.	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Full powers Up to Rs 5 lakhs Up to Rs 50,000	
25	To make advance payments to suppliers:- (a) up to 90% of value of materials including sales tax etc. on actual receipt of supply.	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Full powers Up to Rs 5 lakhs. Up to Rs. 1 lakhs.	
26	To engage and sanction payment of consultancy fees to technical consultants.	1. Administrative Deptt. 2. Chief Engineer	Full powers Up to Rs. 20,000 under intimation to Govt.	Subject to the availability of funds. As per rates and norms fixed by the Government from time to time.
27	To fix and revise schedule of rates for electrical/mechanical works.	Chief Engineer.	Full powers.	
28	To take plant/machinery on hire from any agency in case of emergency.	Chief Engineer	Full powers.	

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29	To grant advance to contractor on the security of materials.	Executive Engineer	Full powers up to 75% value of materials. For steel upto 90% of its value.	1. Provided contract is for finished works and the material is to be used for the project within the next six months. 2. Advance must be granted only in respect of materials that have been brought to site and its value dose not exceed more than the rate payable for its finished item under the contract. No advance can be granted on perishable items and sand. 3. The advance is to be recovered in equal monthly instalment subject to the condition that full advance must be recovered when 85% value of work is done or 75% time is over
30	Payment of running bills	1. Executive Engineer	Full powers.	The Executive Engineer may at any time call in for scrutiny ,the measurement book relating to any bill ,running or final, paid by Sub Divisional Officer. 2. Before forwarding every fourth bill, the SDO shall check fully the measurements. 3. Before payment of fourth bill the Executive Engineer must check at least 10% of
		2. Assistant Engineer	Up to Rs 1 lakh except every fourth bill.	
31	Payment of final bills	1. Executive Engineer	Full powers	Provided the amount of the final bill including previous payment if any should not exceed Rs.20,000.The Superintending Engineer may in his discretion lower this limit in individual cases.
		2. Assistant Engineer	Up to Rs. 20,000	
32	To incur expenditure in connection with the carriage and handling of stores etc.	Executive Engineer	Full powers	Subject to conditions that all such charges are detailed in Public Works Account form No 72.



S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
1	2	3	4	5
33	To incur expenditure in connection with legal charges:- (i) Charges other than fees to be paid to public prosecutors and private legal practitioners	Chief Engineer/ Superintending Engineer	Full powers up to Rs 5,000 in each case.	
	(ii) Charges on account of fees to be paid to public prosecutors and private legal practitioners	Chief Engineer/ Superintending Engineer	To the extent prescribed in Chapter II and III of the Law Department Manual	Works Department officers must consult Collectors about the engagement of counsel and fees, Where the rate of proposed fees are higher than those fixed in Chapter II & III of the Law Department Manual, Government orders should be obtained.
34	To permit their subordinate officials to make payment in cash instead of by cheque when this is necessary in the interest of works.	1. Superintending Engineer	Up to Rs. 5,000	Not applicable for wages of work charge or contingent paid employee.
		2.Executive Engineer	Up to Rs 1,000	
		3. Sub divisional officer	Up to Rs 500	
35	To adjust the balance of manufacture accounts	Superintending Engineer.	Up to Rs. 1 lakh in a year (Not exceeding 10% over the current stock rates or Rs. 1,000 whichever is less in each case).	
36	To sanction the sale of stores to local bodies or to private persons when it can be done without inconvenience to the public service	Executive Engineer	Up to Rs 5,000 in each case	The charge to be made will be the stock rate plus 10% supervision charges unless waived under relevant para of Works Department Manual by the Officers having powers to sanction the sale .When in the case of surplus stock,sales are made to Government Officer in his private capacity one months credit may be allowed after the date of the presentation of the bill after which date the bill should be sent to his disbursing officer with the request that he will recover the amount from the officer's next pay bill.

S. No	Description	Authority competent to exercise the powers	Extent of delegation	Conditions
1	2	3	4	5
37	To dispose of by sale fruits of trees and dead trees etc.on road side and lands in the charge of Works Departments	1.Executive Engineer 2. Sub Divisional Engineer	Full powers Up to Rs 1,00,000 for one year (not exceeding 10% and the current stock rates or Rs. 1000 whichever is less in each case)	1. By regular auction. 2. The lease after acceptance will be sent to division office for record and note made in the miscellaneous recoveries register.Bid sheet may be disposed with when Sub Divisional Officer holds the auction himself.
38	To sanction the holding of stock by any division	1. Chief Engineer 2. Superintending Engineer	Full powers Up to Rs. 50,000	Subject to availability of "Suspense Head" in Budget provision.
39	To accord administrative approval for Works/Projects. for survey and investigation of works projects i/c preparation of DPR for Road & Bridges including minor Bridges, culvert, over Bridges & Roads.	1. Adm. Department 2. Chief Engineer 3.Superintending Engineer. 4. Executive Engineer	Full Power Up to Rs 20 lakhs. Up to Rs 5 lakhs Up to Rs 1,00,000	Note:- 1.Survey estimates shall not to be split up into sub -estimates to avoid obtaining approval of competent authority. 2. Expenditure to be made from lumpsum budget provision of such items provided under
40	To accord administrative approval to estimates for the investigation of preliminary feasibility proposals for the improvement of existing works irrespective of what the cost of work is likely to be	1.Chief Engineer 2. Superintending Engineer.	Upto to Rs 1,00,000 Up to 50,000	Expenditure can be debited to Annual Maintansnce if there is no specific budget provision for the existing works.
41	To accord administrative approval to estimates for works of modification, addition and alteration relating to government buildings (non-residential) used as Works Departments office store godowns rest houses ,inspection bungalows,etc	1.Chief Engineer 2. Superintending Engineer	Full Powers Up to Rs 50,000	
42	To accord administrative approval to estimates for additions and alterations to residential buildings of Works Departments intended for the occupation of the officials of Works Departments.	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Up to Rs 1,00,000 Up to Rs 50,000 Up to Rs 10,000	1. Subject to the availability of funds. 2. Class of building should not be changed due to addition and altration.
43	To accord administrative approval to special repair works (other than building)	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Up to Rs 20 lakhs Up to Rs 2.50 lakhs Up to Rs 10,000	Subject to the availability of funds.

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1	2	3	4	5
44	To accord administrative approval to special repair works to Govt building works	1.Chief Engineer 2. Superintending Engineer. 3.Executive Engineer	Up to Rs 5.00 lakhs Up to Rs 50000 Up to Rs 5,000	
45	To sanction execution of Deposit (contributions) work by the works departments.	1. Adm. Department 2. Chief Engineer 3.Superintending Engineer. 4. Executive Engineer	Full Powers. Up to Rs 5 Crores Up to Rs 1 Crore Up to Rs 50 Lakhs.	The limits represents the cost of the work exclusive of the percentage charges.