### GOVERNMENT OF CHHATTISGARH CHHATTISGARH GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME, 1985

#### 1. Date of Effect -

The Chhattisgarh Government Employees Group Insurance Scheme, 1985, hereinafter referred to as the "Scheme" shall be issued in March 1985 and shall come into force with effect from the forenoon of the 1st July, 1985.

### 2. Objective-

The "Scheme" is intended to provide for the Chhattisgarh Government employees at a low cost and on a wholly contributory and self financing basis, the twin benefits of an insurance cover of help their families in the event of death in service and a lump sum payment to augment their resources on retirement.

### 3. Applications -

The "Scheme" will apply to the members of Service, viz, all C.G. Government employees excluding persons on deputation from other State Government/Organisations, Public Sector Undertakings or other Autonomous Organizations, locally recruited staff, casual labourers, part-time and ad hoc employees, etc. The "Scheme" will also not apply to persons recruited under the **C.G. Government after attaining the age of 50 years.** 

### 4. Membership-

- (1) The "Scheme" will be compulsory for all those employees who enter C.G. Government service after the "Scheme" is notified i.e. all those employees" entering C.G. Government Service after the issue of notification will be compulsorily covered under the **next anniversary of the Scheme.**
- (2) Those "employees" who are already in C.G. Government Service on the date the "Scheme". This option should be exercised in Form No. 1 by 6-5-1985. Those employees who do not opt out of the Scheme by that date will be deemed to have become members of the "Scheme" from the date the "Scheme" comes into force. The option once exercised (or not exercised) will be treated as final and no further choice will be available.
- (3) After the "Scheme" has come into force, a member of the Service appointed to the Service in a month other than july shall be enrolled as member of the Scheme on the next anniversary of the Scheme.
- (4) Every member of the Service enrolled as a member of the "Scheme" shall be informed by his appointing authority the date of his enrolment and the subscription to be deducted from his salary, in Form 2 under intimation to Government of C.G., Department of Finance.

### 5. Subscription for Members -

- (1) The subscription for the "Scheme" will be in Units of Rs. 10 P.M. A Group 'D' employee will subscribe for 3 units, a Group 'C' employee for 5 units, a Group 'B' employee for 6 units and a Group 'A' employee for 8 units. Thus, the rate of subscription for a member of the "Scheme" shall be Rs. 30, Rs. 50, Rs. 60 and 80 P.M. for Group D,C,B & A employees respectively,
- (Group D,C,B & A refer to Class IV, III, II and I employees respectively)
- (2) In the event of regular promotion of an employee from one Group to another, his subscription shall be raised, from the next anniversary of the "Scheme" to the level

appropriate to the Group to which he is promoted under intimation to him in Form No. 3 until the date of next anniversary of the "Scheme" he shall continue to be covered for insurance for the same amount for which he was/is eligible before such promotion.

(3) Those employees of the C.G. Government who are in service on the day the Scheme is notified will have the option to subscribe at the rate next above his group.

This option will not be available after his/her promotion to the next group and to those employees join service after the date on which the Scheme is notified.

### 6. Premium and Insurance cover for "employees" other than members -

"The employees" entering service in a month other than July falling after the 1st July 1985 will be given benefit of appropriate insurance cover from the date of joining Government service to the date of their becoming members of the "Scheme" on payment of a subscription at the rate of Rs. 3 P.M. as the premium for every Rs.10,000 of the insurance cover From the date of anniversary of the "Scheme" they shall pay subscription at the rate specified in sub-clause (1) of clause 5 above.

For example, an employee who joins service in August of a year will subscribe at the rate of Rs.9, Rs. 15, Rs. 18 & Rs. 24 for Group IV, Group III, Group II and Group I respectively till the following month of June and he will be insured for Rs. 30,000, Rs. 50,000, Rs. 60,000 and Rs. 80,000 in case of death. For July the full recovery relating to the Group will apply.

#### 7. Insurance Fund and Insurance cover for Members -

- (1) In order to provide an insurance cover to each member of the "Scheme" a portion of the subscription shall be credited to an Insurance Fund to be held in the Public Account of the C.G. Government. The amount of Insurance cover shall be Rs. 10,000 for each unit of subscription. It will be paid to the nominee/nominees of a member of the Scheme, who unfortunately dies, due to any cause, while in C.G. Government service, before attaining the age of superannuation.
- (2) The positive or negative balance under the Insurance Fund shall be credited or debited, as the case may be, with the amount of interest calculated at the prevailing rate of interest on the post office saving bank deposits which at present is 5.5 per cent per annum.

#### 8. Saving Fund-

- (1) The balance of the subscription shall be credited to a Savings Fund. The amount in the Savings Fund shall be held by the C.G. Government in Public Account. The total accumulations of Savings together with interest thereon shall be payable to him on his ceasing to be member of the 'Scheme' by retirement or otherwise or to his nominee or nominees in the event of his death while in service.
- (2) The benefits admissible from the Savings Fund shall be determined by the C.G. Government from time to time. For illustration the credits to the Saving Funds along with benefit of interest at the rate of ten per cent at the commencement of the Scheme in respect of various rates of contribution and value thereof for which contributions are paid are specified.
- (3) In the case of death of a member of the "Scheme" the payment of the amount of Insurance payable to the nominee or the nominees will be in addition to the payment from the Savings Fund.

- (4) The positive balance under the Savings Fund shall be credited with the amount of interest calculated at such rate of interest as is notified by the Department of Finance for the purpose.
- (5) Interest shall be allowed on the balance in the Savings Fund at the rate prescribed by the Government of Chhattisgarh Finance Department From time to time, commencing from the date the Scheme comes into force.

### Rate of interest on the balance in Saving Fund

- (1) 1.7.1985 to 31.12 1986 11% per annum (compounded quarterly)
- (2) 1.1.1987 to 31.12.2000 12% per annum (compounded quarterly)
- (3) 1.1.2001 to 31.12.2001 11% per annum (compounded quarterly)
- (4) 1.1.2002 to 31.12.2002 9.5% per annum (compounded quarterly)
- (5) 1.1.2003 to ----- 9% per annum(compounded quarterly)

### 9. Recovery of Subscription-

- (1) The subscription of a member of the "Scheme" for a month shall fall due at the commencement of the normal working hours on the first of that month.
- (2) The subscription as a premium for the insurance cover shall initially fall due from the date of appointment to the service and subsequently from the commencement of normal working hours on the first of every month.
- (3) The subscription for a month shall be recovered by deduction from the salary/wage of a member of the "Scheme" for that month irrespective of the date of actual payment of salary/wage for that month.
- (4) The subscription shall be recovered every month including the month in which the member of the scheme ceases to be a member of the scheme or remains on leave other than extraordinary leave or under suspension.
- (5) No interest shall be levied on arrears of subscriptions if the non-recovery is due to delayed payments of salary/wage.
- (6) If a member of the "Scheme" is on extraordinary leave and there is no payment of his salary/wage for any period, his subscription for the months for which no payments of salary/wage is made to him shall be recovered with interest admissible under the "Scheme" on the accretions to the Savings Fund in not more than three installments commencing from his salary/wage for the months following the month in which he resumes duty on the expiry of leave. If a member of the "Scheme" dies while on extraordinary leave, the subscription due from him shall be recovered with interest admissible under the Scheme on the accretions to the Savings Fund from the payments admissible to his family under the "Scheme".
- (7) If a member of the Scheme proceeds on deputation or on foreign service in or out of India, the borrowing authority/foreign employer shall be requested to effect the recovery of the subscription from his salary and remit the same to the C.G. Government in the parent department of the member of the "Scheme" for credit to the relevant head of account. The necessary clause to this effect shall be included in the terms of deputation/foreign service in future.

The recovery of this amount shall be watched in the same manner as applicable to leave salary and pension contribution if the borrowing authority/foreign employer fails to

recover the subscription and remit to the C.G. Government (in the parent department of the member of the Scheme), it shall be the responsibility of the member of the Scheme to pay the subscription regularly. If at any time the recovery of subscription falls in arrears, the same shall be recovered with interest at the rate admissible under the "Scheme" on the accretions to the Savings Fund is not more than three installments. .

It shall be open to such members to credit in lump sum the contribution for one year in advance for the period they are on deputation/foreign service.

(8) In order that he account of recovery of subscription is maintained properly, entry of the amount will be made in his/her G.P.F. passbook for this purpose. The last but one col. of G.P.F. passbook will be divided into two columns.

### 10. Financing of subscription from General or Contributory Provident Fund -

- (1) It shall not ordinarily be permissible to finance the "Scheme" from General Provident Fund or Contributory Provident Fund. However, if at any stage the financial position of the member of the "Scheme" does not permit him to subscribe to the "Scheme" and to the General Provident Fund or Contributory Provident Fund, as the case may be, at the same time, he may be permitted to make as a separate transaction, a non-refundable withdrawal of his General Provident Fund or Contributory Provident Fund of an amount equivalent to one year's subscriptions, paid or payable to the "Scheme".
- (2) The subscription to the "Scheme" will form part of deductions allowed in respect of the life insurance premia, subscriptions to Provident Fund etc. In computing the total income of the member of the "Scheme" for the purpose of income tax except to the extent of the amount finally withdrawn from the General/Contributory Provident Fund account as provided in sub-clause (1).

### 11. Payment from Insurance Fund or Savings Fund-

- (1) When a member of the service ceases to be a member of the "Scheme" and his service documents show that he has been a member of the "Scheme" the head of office shall issue a sanction for the payment of the member's accumulation in his Savings Fund admissible to him under clause 8 after obtaining a simple application in Form 4.
- (2) If a member of the "Scheme" dies while in service before attaining the age of superannuation and his service documents show that he was a member of the "Scheme" the Head of office shall address the nominees /heirs of the Government employee concerned in Form 5 to submit an application in Form 6 and on receipt of such application shall issue a sanction for the payment of the amount of insurance and the accumulation in the Savings Fund to him (them) If a member of the "Scheme" dies during a month before the recovery of subscription for that month from him, his dues shall be paid after deducting the subscription.
- (3) The amount payable to the nominees/heirs of a member of the "Scheme" who has the benefit of an insurance cover only shall be the amount of insurance appropriate to his Group.
- (4) The amount payable to the nominees/heirs of a member of the 'Scheme" who dies while in Service shall be-
- (a) the amount of appropriate insurance to which he was entitled at the time of his death, plus-
- (b) the amount due to him out of the Savings Fund for the entire period of his membership in the lowest Group.

(c) the amount or amounts due to him for additional units by which his subscription was raised on each occasion due to appointment or promotion to higher group for the period from which the rate of subscription was raised to the date of his death.

For example, if a Group D employee who is a member of the "Scheme" acquires a membership in Group C and Group B after 5 years and 15 years of service respectively and dies while in service after 30 years of total membership in all these Groups, his nominee or nominees shall be paid the sum of the following amounts:-

- (i) the amount of insurance of Rs. 60,000 due on monthly subscription of Rs. 60 being a Group B member of the Scheme on the date of his death:
- (ii) the amount due from Savings Fund on a monthly subscription of Rs. 30 for 30 years :
- (iii) the amount due from Savings Fund on a monthly subscription of Rs. 20 (Rs.50-Rs. 30) for 25 years : and
- (iv) the amount due from Savings Fund on a monthly subscription of Rs. 10 (Rs. 60-Rs. 50) for 15 years.
- (5) The amount payable to the member of the "Scheme" who ceases to be in employment with the C.G. Government on account of resignation retirement, etc. shall be -
- (a) the amount due to him out of the Savings Fund for the entire period of his membership in the lowest Group : and
- (b) the amount or amounts due to him for the additional units by which his subscription was raised on each occasion due to appointment or promotion to higher Group for the period from which the rate of subscription was so raised to the date of cessation of his membership.
- Example If a Group 'D' employee who is a member of the "Scheme" acquired a membership in Group 'C' and Group 'B' after 10 and 20 years of service respectively and retired on superannuation after 30 years of total membership in all these groups he shall be paid the sum of the following amounts -
  - (a) the amount due to him from Savings Fund on a monthly subscription of Rs. 30 for 30 years.
  - (b) the amount due to him from Savings Fund on a monthly subscription of Rs. 20 (Rs.50- Rs. 30) for 20 years; and
  - (c) the amount due to him from Savings Fund on a monthly subscription of Rs. 10 (Rs. 60-Rs.50) for 10 years.

### 12. Withdrawals from Insurance Fund or Savings Fund-

- (1) It shall not be permissible for any member or other beneficiary of the "Scheme" to withdraw any amount out of the Insurance Fund to which he has been subscribing. The amount due from the Fund on the death of a member of the Scheme while in service shall be worked out in accordance with para 11 and paid to his nominee (s) in accordance with the accounting procedure prescribed from time to time.
- (2) It shall also not be permissible for any member of the Scheme to withdraw any amount of the Savings Fund to which he has been subscribing.

The amount due to him from this fund on his cessation of employment on account of resignation, retirement, etc, shall be worked out in accordance with para 11 and paid to him or his nominee(s) in accordance with the accounting procedure prescribed from time to time.

## 13. Loans or Advances from or against accumulations in Insurance Fund/Savings Fund-

No loans or advances shall be paid to any member or other beneficiary of the "Scheme" from or against this accumulation in the Insurance Fund or Savings Fund to which he has been subscribing.

### 14. Utilization of accumulation in Insurance Fund and Saving Fund-

The accumulations in the Insurance fund and the Savings Fund shall be at the disposal of the C.G. Government.

### 15. Mode of Notification of the "Scheme" for inviting option-

The "Scheme" shall also be notified to every Government employee by placing a copy thereof on his Service Book or other service documents with his signature appended thereon. The signatures shall be obtained by the Head of Office.

### 16. Action on Notification of the Scheme-

By the 10th of every month following the month in which the "Scheme" is notified, the Head of Office shall supply to the Drawing and Disbursing Officer names, Groups, dates of birth and dates of appointments of persons who may have been appointed to any service or post under the Chhattisgarh Government during the preceding month and who would be eligible to be the members of the "Scheme" in terms of para 3 of the "Scheme".

### 17. Action on the Scheme coming into force-

- (1) By the 10th of May, 1985 the Head of Office shall supply to the Drawing and Disbursing Officer a Statement indicating the name, the Group and the date of birth of every member of the "Scheme" who has been in the C.G. Government service on the date of the "Scheme" in notified but has not opted out of the Scheme.
- (2) Every member of the "Scheme" shall be informed in Form 2, the date of his enrolment, the amount of subscription to be deducted and the benefits to which he would be eligible. On his regular promotion from one Group to another, he will be similarly informed in Form 3.
- (3) the option exercised by the employees who are already in C.G. Government service on the date of the "Scheme" is notified shall be in Form 1 and will be pasted in the service book of the individual concerned.

### 18. Register of Members -

The Head of Office shall ensure that Group-wise register of members is maintained in the Form 9 and kept up-to-date This register shall be sent to the Drawing and Disbursing Officer concerned once a year to verify whether appropriate subscriptions are being recovered from the members of the "Scheme" and to record a certificate to this effect.

#### 19. Nomination-

(1) The Head of Office shall obtain from every Government employee who is a member of the "Scheme" a nomination conferring on one or more persons, the right to receive the amount that may become payable under this "Scheme" in the event of his death before attaining the age of superannuation. In the case of employees who are already in C.G. Government service on the date the "Scheme" is notified and who do not opt out of the "Scheme" such nomination shall be obtained simultaneously with the options obtained from others and in the case of employees who join C.G. Government

service after the date on which the "Scheme" is notified. Such nomination shall be obtained along with the joining report.

- (2) If a member of the "Scheme" happens to be minor, he will be required to make nomination on his attaining the age of majority.
- (3) If a member of the "Scheme" has a family at the time of his making the nomination he shall make such nomination only in favour of a member or members of his family.
- (4) If a member of the "Scheme" nominates more than one person under subclause (1) above, shall specify in the nomination the amount of share payable to each of the nominees in such a manner as to cover the whole of the amount payable under the "Scheme" shall be equally distributed among the nominees.
- (5) The nomination shall be made in Form 7 or Form 8 as is appropriate in the circumstances.
- (6) A member of the "Scheme" may at any time cancel a nomination by sending a notice to the Head of office along with a fresh nomination made in accordance with the above provision, provided that the member of the "Scheme" shall along with said notice send a fresh nomination made in accordance with the provisions of this clause.
- (7) The nomination received from a member of the "Scheme" shall be countersigned by the Head of Office and pasted on his service book / service documents. The Head of Office shall also make an entry in the service book / service documents that the nomination has been duly received.
- (8) Every nomination made and every notice of cancellation given by the member of the "Scheme" shall, to the extent that it is valid, take effect on the date on which it is received by the Head of Office who shall acknowledge the receipt of every such communications.

### Statement of subscription and insurance amount

### From 01.07.1985

| S.No. | Group | No.of<br>Unit | Subscription per month Rs. | Insurance fund Rs. | Saving<br>Fund<br>Rs. | Insurance amount Rs. |
|-------|-------|---------------|----------------------------|--------------------|-----------------------|----------------------|
| 1     | A     | 8             | 80                         | 25                 | 55                    | 80,000               |
| 2     | В     | 6             | 60                         | 19                 | 41                    | 60,000               |
| 3     | С     | 5             | 50                         | 16                 | 34                    | 50,000               |
| 4     | D     | 3             | 30                         | 9                  | 21                    | 30,000               |

### From 01.07.1990

| S.No. | Group | No.of<br>Unit | Subscription per month Rs. | Insurance<br>fund<br>Rs. | Saving<br>Fund<br>Rs. | Insurance<br>amount<br>Rs. |
|-------|-------|---------------|----------------------------|--------------------------|-----------------------|----------------------------|
| 1     | A     | 8             | 120                        | 36                       | 84                    | 1,20,000                   |
| 2     | В     | 6             | 90                         | 27                       | 63                    | 90,000                     |
| 3     | С     | 5             | 75                         | 22.50                    | 52.50                 | 75,000                     |
| 4     | D     | 3             | 45                         | 13.50                    | 31.50                 | 45,000                     |

### From 01.01.1996

| S.No. | Group | No.of | Subscription | Insurance | Saving | Insurance |
|-------|-------|-------|--------------|-----------|--------|-----------|
|       |       | Unit  | per month    | fund      | Fund   | amount    |
|       |       |       | Rs.          | Rs.       | Rs.    | Rs.       |
| 1     | A     | 8     | 160          | 48        | 112    | 1,60,000  |
| 2     | В     | 6     | 120          | 36        | 84     | 1,20,000  |
| 3     | С     | 5     | 100          | 30        | 70     | 1,00,000  |
| 4     | D     | 3     | 60           | 18        | 42     | 60,000    |

### From 01.07.2003

| S.No. | Group | No.of<br>Unit | Subscription per month | Insurance fund | Saving<br>Fund | Insurance<br>amount |
|-------|-------|---------------|------------------------|----------------|----------------|---------------------|
|       |       |               | Rs.                    | Rs.            | Rs.            | Rs.                 |
| 1     | A     | 8             | 240                    | 72             | 168            | 2,40,000            |
| 2     | В     | 6             | 180                    | 54             | 126            | 1,80,000            |
| 3     | С     | 5             | 150                    | 45             | 105            | 1,50,000            |
| 4     | D     | 3             | 90                     | 27             | 63             | 90,000              |

### FORM No. 1

| To,  |
|--|
| (Head of Office)   |
| Sir,   |
| I have read and understood/I have been explained the details of the new Chhattisgarh Government Employees Group Insurance Scheme, 1985. I opt to remain outside this new scheme. |
| Your faithfully,   |
| Place:   |
| Date:  |
| Name and designation of  |

the employee.

# **FORM No.2**GOVERNMENT OF CHHATTISGARH

| Department/Office           |  |
|-----------------------------|--|
| •                           | Dated  |
|                             | MEMORANDUM   |
| Shri*                       | a Group  |
| employee has been enrolled  | as a member of the C.G. Government Employees Group |
| Insurance Scheme, 1985 w.c  | e.f His monthly subscription                       |
| of Rs                       | (Rupees) shall be deducted from his                |
| salary/wage commencing from | the month ofw.e.f                                  |
|                             |  |
| To,                         |  |
| Shri                        |  |
|                             | (Head of Office)                                   |
| * Name and designation      | on of the employee                                 |
| i tuite and designane       | in of the employee.                                |

# FORM No.3 GOVERNMENT OF CHHATTISGARH

|         | Department/Office  |
|---------|--|
|         | Dated  |
|         | MEMORANDUM   |
| S       | Shri* has been promoted on a regular basis, from                             |
| Group . | to Group w.e.f   |
| _       | nthly subscription for the C.G. Government Employees Group Insurance Scheme, |
|         | nall be raised from Rs to Rs from the month of                               |
|         | and he will be eligible to the benefits of the scheme appropriate to Group   |
|         | w.e.f.   |
| To,     |  |
| S       | Shri   |
|         | (Head of Office)   |
|         | ·  |
| *       | Name and designation of the employee.  |
|         |  |

### FORM No. 4

<sup>\*</sup>Designation and address of the Head of Office.

<sup>\*\*</sup> Month and the year of becoming a member of the Scheme may be indicated here.

|                                      | FORM No. 5                           |                   |           |
|--------------------------------------|--------------------------------------|-------------------|-----------|
|                                      | No                                   | ••••              |           |
|                                      | Government of Chhattisgarh,          |                   |           |
|                                      | Department of                        | •••               |           |
|                                      | Office of                            |                   |           |
|                                      | Dated                                | l                 |           |
| То,                                  |                                      |                   |           |
| *                                    |                                      |                   |           |
|                                      |                                      |                   |           |
| Subject:- Payment of the amount of   | lue under the C.G. Government Emp    | oloyees Group     |           |
| Insurance Scheme, 198                | 5.                                   |                   |           |
| Dear Sir/Madam,                      |                                      |                   |           |
| I am directed to state that          | t late Shri                          | has no            | minated   |
| you for payments of full/            | per cent o                           | f amount due ι    | ınder the |
| C.G. Government Employees            | Group Insurance Scheme, 1985         | You are, t        | herefore, |
| requested to submit an application i | in the enclosed Form No. 6 for arran | ging payment.     |           |
|                                      |                                      |                   |           |
|                                      |                                      |                   |           |
|                                      |                                      | Yours faithfully, | ,         |
|                                      |                                      | (                 | )         |
|                                      |                                      |                   |           |

<sup>\*</sup> Name and address of the nominee.

### FORM No. 6

| 10,   |            |   |
|---|------------|---|
| * The   |            |   |
|   |            |   |
| Subject: Application for payment of amount due to late Shri |            | • |
| under the C.G. Government Employees Group Insurance         | Scheme, 19 | 985.                                    |
| Sir,  |            |   |
| With reference to your letter No                            |            |   |
| I hereby request that the full/                             | percent of | amount due to                           |
| late Shri under the C.G. Gove                               | ernment En | nployees Group                          |
| Insurance Scheme may be paid to me.                         |            |   |
|   | Yours f    | aithfully.                              |
|   | (          | )                                       |
|   |            |   |

 $<sup>\</sup>ensuremath{^{*}}$  Name and address of the Office from where Form No. 5 is received.

### FORM No. 7 NOMINATION FOR BENEFITS UNDER THE CHHATTISGARH PRADESH GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME, 1985......

# When the Government Servant has no family and wishes to nominate one person or more than one person.

I, have no family, hereby nominate the person/persons mentioned below and confer on him/them the right to receive to the extent specified below any amount that may be sanctioned by the Chhattisgarh Government under the C.G. Government Employees Group Insurance Scheme, 1985................. in the event of my death while in service or which having become payable on my attaining the age of superannuation may remain unpaid at my death.

|                       |              |     |           | 1 7               |                                     |
|-----------------------|--------------|-----|-----------|-------------------|-------------------------------------|
| Names and             | Relationship | Age | *Share of | Contingencies**on | Name, address                       |
| address of            | with Govt.   |     | amount    | the happening of  | & relationship of                   |
| nominee/nominees      | servant.     |     | to be     | which the         | the person, if                      |
|                       |              |     | paid to   | nomination shall  | any, to whom                        |
|                       |              |     | each      | become invalid    | the right of the                    |
|                       |              |     |           |                   | nominee shall                       |
|                       |              |     |           |                   | pass in the event                   |
|                       |              |     |           |                   | of his                              |
|                       |              |     |           |                   | predeceasing the                    |
|                       |              |     |           |                   | Govt. servant                       |
| (1)                   | (2)          | (3) | (4)       | (5)               | (6)                                 |
| 1.                    |              |     |           |                   | _                                   |
| 2.                    |              |     |           |                   |                                     |
| 3.                    |              |     |           |                   |                                     |
| Dated, this           | day of       | 20  | at        |                   |                                     |
| Two witnesses to sign | gnature:     |     |           |                   |                                     |
| 1.                    | _            |     |           |                   |                                     |
| 2.                    |              |     |           | Signature of C    | Govt. servant.                      |
| •                     |              |     |           | - B               | · · · · · · · · · · · · · · · · · · |

N.B.- The Government servant should draw line across the blank space below his last entry to prevent the insertion of any names after he has signed.

\*This column should be filled in so as to cover the whole amount that may be payable under the Insurance Scheme.

\*\*Where a Government servant who has no family makes a nomination, he shall specify in this column that the nomination shall become invalid in the event of his subsequently acquiring a family.

### FORM 8

# NOMINATION FOR BENEFITS UNDER THE C.G. GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME, 1985

# When the Government servant has a family and wishes to nominate one member or more than one members thereof.

| Names and address of nominee/nominees | Relationship<br>with Govt.<br>servant. | Age | *Share of<br>amount<br>to be<br>paid to<br>each | Contingencies**on<br>the happening of<br>which the<br>nomination shall<br>become invalid | Name, address<br>& relationship of<br>the person, if<br>any, to whom<br>the right of the<br>nominee shall<br>pass in the event<br>of his |
|---------------------------------------|--|-----|---|--|--|
| (1)                                   | (2)                                    | (2) | (4)   | (5)  | predeceasing the Govt. servant   |
| (1)                                   | (2)                                    | (3) | (4)   | (5)  | (6)  |
| 1.                                    |  |     |   |  |  |

3.

N.D. The Covernment convent should draw line comes the blank areas below his less

N.B.- The Government servant should draw line across the blank space below his last entry to prevent the insertion of any names after he has signed.

Dated, this day of 20 at Signature of two witness: Signature of Govt. servant.

<sup>\*</sup>This column should be filled in so as to cover the whole amount that may be payable under the Insurance Scheme.

# FORM 9 MADHYA PRUDISH GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME, 1985 REGISTER OF MEMBERS - GROUP

Section I - Particulars of employees subscribing to the Insurance Fund only.

|     |      | 1       | - J         |             |              | - J  |             |       |
|-----|------|---------|-------------|-------------|--------------|--|-------------|-------|
| S.  | Name | Design  | Date        | Date of     | Date of      | Date of                                    | Date        | Re-   |
| No. |      | - ation | of<br>Birth | appointment | ment of      | promotion<br>to higher                     | of<br>death | marks |
|     |      |         |             |             | subscription | Group/Date of transfer to other department |             |       |
| (1) | (2)  | (3)     | (4)         | (5)         | (6)          | (7)  | (8)         | (9)   |

### Section II - Particulars of employees subscribing to both Insurance Fund and Savings Fund.

| S.<br>No. | Name | Desi<br>gn-<br>ation | Date<br>of<br>Birth | Date of<br>appoint<br>ment | Date of<br>commence-<br>ment of<br>subscription | Date of promotion to higher Group/Date of transfer to other department | Date of cessation of members hip & reason therefor | Re-<br>marks |
|-----------|------|----------------------|---------------------|----------------------------|---|--|--|--------------|
| (1)       | (2)  | (3)                  | (4)                 | (5)                        | (6)   | (7)  | (8)  | (9)          |

### CERTIFICATE TO BE ATTACHED TO EVERY ESTABLISHMENT PAY BILL

### **SCHEDULE**

(Under C.G. Govt. Employees Group Insurance Scheme 1985)

month----20--

Certified that the deductions of contribution towards C.G.Government Employees Group Insurance Scheme 1985 have been made at the prescribed rate from all Govern ment servants whose pay is drawn in this pay bill

- 2. the total deduction amount to Rs.....(Rs.....
- 3. This amount has been credited as follows:-

I-Small savings,Provident funds etc. 8011-Insurance and Pension funds,State Govt.(a)Insurance fund (b) Saving fund

II C.G.Govt. Employees Group Insurance Scheme

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(Drawing and Disbursing officer)

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